



# Homeroom Policy Agreement

The Indiana Percussion Association, Inc. in cooperation with all host schools, have developed and approved the following information/rules/guidelines concerning homeroom use. No individual or group will be afforded the privilege of homeroom usage without signing this document. By signing this form you agree that you have read, understand and choose to abide by the rules set forth here by the Indiana Percussion Association Inc. with regard to homeroom usage at all I.P.A. Inc. sanctioned events.

**EVERY GROUP PARTICIPATING IN ANY I.P.A. INC. SANCTIONED EVENT MUST HAVE A SIGNED COPY OF THIS DOCUMENT ON FILE WITH I.P.A. INC. PRIOR TO THEIR PARTICIPATION IN THE EVENT.**

1. Each homeroom will be locked before and after the student group uses it.
2. Each participating group will be escorted to their respective homeroom by an ADULT representative of the host school. The host school representative will open the homeroom with the participating director/instructor/chaperone present and both adults will do a pre-inspection of the assigned homeroom.
3. ANYTIME a visiting student or group wishes access to a host homeroom, they MUST be accompanied by an adult representative from the host school. No individual student or student group will be allowed in homerooms without this ADULT director/instructor/chaperone present.
4. After the entire student group is finished with their assigned homeroom, an ADULT representative from both the host school and the visiting school will perform a post-performance/exit inspection of the entire homeroom area.
5. Those items found disturbed, broken, or missing will be noted on the inspection form that both representatives must then sign.
6. Any items thought to be the property of the visiting school will be returned at this time, or mailed to the visiting school in a timely fashion.

### PENALTIES

Upon discovery of damage to any homeroom facility, the offending group will be required to do the following:

1. The offending group will make restitution to the homeroom teacher. The homeroom teacher will convey the cost of the damage(s) to a representative from the I.P.A. Inc. who, as the governing body, will help determine the final amount of these costs.
2. In EVERY CASE where actual damage is done to the room proper, or materials located within the room, the offending group will be assessed a \$500.00 fine by the I.P.A. Inc. This fine will be assessed in addition to the costs of restitution to the host school.
3. The offending group will lose their "Good Standing" status in the I.P.A. Inc. and the group will be placed on probationary status until all damages to the host school and fines from the I.P.A. Inc. have been resolved to the satisfaction of the Executive Board of the I.P.A. Inc..
4. In EVERY CASE, regardless of restitution, the offending group will lose their homeroom privileges at every I.P.A. Inc. sanctioned event for the remainder of that competitive season.
5. In EVERY CASE, the building administrator of the offending group will be notified of the incident by an official of the I.P.A. Inc. and a signed copy of these guidelines will be sent to them.
6. Restitution to the host school and fines to I.P.A. Inc. must be paid BEFORE the group's next I.P.A. Inc. performance. If this matter is not completely resolved to the satisfaction of the board of directors of the I.P.A. Inc. by the group's next scheduled I.P.A. Inc. event, all groups associated with that school will forfeit their right to compete in that event and they will be dropped from subsequent I.P.A. Inc. event schedules until the matter is completely resolved.
7. Based on the severity of the issue, the Indiana Percussion Association Inc. reserves the right to revoke the critique privileges of any group participating in I.P.A. Inc. sanctioned events for up to one year.

**THE POLICIES OF THIS DOCUMENT ARE DIRECTED TOWARD BUT ARE NOT LIMITED TO DAMAGE DONE STRICTLY TO HOST SCHOOL HOMEROOM FACILITIES. GROUPS FOUND GUILTY OF OTHER DAMAGES TO HOST FACILITIES WILL ALSO BE SUBJECT TO THE POLICIES CONTAINED IN THIS DOCUMENT.**

\_\_\_\_\_  
Signature - I.P.A. Inc. Member

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature - Principal of I.P.A. Inc. Member School

\_\_\_\_\_  
Date