

Indiana Percussion Association
Contest Information – Norwell High School
Saturday, February 28, 2009

I. CONTEST INFORMATION

Check-In

Please plan on arriving at Norwell no more than ONE HOUR before your scheduled warm-up time.

We have other events in the building, and if you arrive before your timeline, you may not be admitted to the school. Please enter the north lot - marked for buses and equipment. The director check-in will be located on the north side of the building at door 17. Please have students remain on the bus while the director checks in. The student host assigned to your group will stamp all performing members on the bus. Your host will take you to your homeroom and then to unload equipment. Equipment vehicles will be directed around the north side of the complex to the southeast side to unload at door 40. Door numbers are posted directly above each outside door.

Homerooms

Please review the IPA's homeroom policy with your students. Students will not be allowed in the homeroom without an adult present at any time. There will be several Norwell parents in the homeroom hallways. They will be locking your homeroom when not being used and will be available to unlock the room when there are adults present. Rooms will be inspected before and after use by one of our workers and by an adult from your group. Please do not move anything in the classroom or allow anyone near the teacher's desk or computers. Most of our homerooms will be used by multiple units throughout the day. Therefore, please plan to completely vacate your homeroom by **ONE HOUR AFTER YOUR PERFORMANCE time**.

Changing Areas

Public restrooms are available to performers for their changing needs.

Spectator Parking/Entrance

Spectator parking will be on the south side of the high school.

General admission is \$5.00.

Children 5 and under are free.

Bus and Equipment Parking

Once directors and students have gone through the check-in process, buses will be parked on the north side of the high school. Directors and staff will be allowed to park near buses on the north side. Equipment trucks will be parked on the southeast lot by the middle school entrance. This lot will have direct access to door 40. (Equipment unloading/loading) We will have several workers in the parking lot to guide your equipment trucks and buses to their proper area. Any buses hauling percussion equipment will need to drive around to southeast lot to unload after check-in and then return to bus parking in the north lot.

Equipment and prop unloading

All equipment and props will be unloaded in the southeast parking lot and will enter through door #40 on the east side of the auxiliary gym. All equipment can immediately be taken to the warm-up holding area designated on the enclosed building map so that it can be allowed to reach room temperature. There will be personnel at the door to show where equipment can be staged.

Any props/equipment that is not needed in the homerooms should be unloaded in the prop holding area. Please have personnel stay with the props before your performance. All props must pass inspection in compliance with IPA rules. Props will follow performers to their warm-up areas.

Performance Area

From the view of the spectators:

Props and performers will enter from the back, left doors. Props and performers will exit through the front, right doors. **A horizontal time line** will be marked on the tarp.

Awards

We will have two sets of awards: PSCA at 4:30, and all other units and classes at 9:00. Both sessions will be “captains only.” For the PSCA awards, unit captains should report to the Performance Entrance Hallway at 4:15. For the 2nd awards session, captains should assemble in Warm-up “A” (the middle school gym) at 8:30 pm. **EXCEPTION:** GOSHEN AND FISHERS HS CAPTAINS – who will join the group of captains at the performance entrance, immediately following your performances.

Equipment Loading

All equipment will be returned to the holding area and must be loaded immediately following your performance. Please take equipment to the truck, do not park truck in front of loading doors. The exception to this rule will be for the last 2 groups to compete before awards.

Admission

Your official IPA tags will serve as tickets for director, staff, equipment, and transportation. Eight additional tickets **are included in the director’s check-in packet**. These tickets should be distributed to prop and equipment personnel. **NO PASSES** will be issued the day of the contest. No one will be allowed in the door without a ticket or stamped hand, this includes students, directors, prop personnel, equipment personnel, and chaperones. Any additional prop personnel or chaperones will need to purchase a ticket at check-in or spectator entrance. General Admission is \$5.

Cafeteria Food/Concessions

Performing groups are encouraged to stay throughout the contest to watch other participants. Our concession stand will be serving a variety of foods, snacks, and beverages at a reasonable cost. (see menu)

Hospitality Room

Directors, staff, and drivers are welcome to eat and relax in our complimentary hospitality room located in A98 which is shown on enclosed map. This can be found close to the student entry point at door 17.

Contest Headquarters

Headquarters will be located in band office. (Inside the band room)
Emergency Contact #'s
Norwell High School Band office: 260-543-2213 ex 7224
Doug Hassell’s Cell # 260-227-0615

Judges sheets and tapes

Tapes will be available in the hospitality room after your performance.
Judges’ sheets and recaps will be available in the hospitality room after awards.

Videos

You will receive a *complimentary* copy of your unit’s performance

Critique

Judge’s critique will be held in performance order following the 9:00 awards in the Judges’ hospitality room, adjacent to the staff hospitality room.